

UCCSN Board of Regents' Meeting Minutes February 2-3, 1946

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REGENTS MEETING February 2, 1946

The regular meeting of the Board of Regents was called to order by Chairman Ross at 9:15 A.M. in the President's office. Present: Regents Henningsen, Sheerin, Mc Namee, Sirkegian, Ross; Comptroller Gorman and President Moseley.

Reno Evening Gazette reporter, Mr. Alan Mc Gill, asked for permission to sit in on the meeting and his request was granted.

Motion of Mr. Mc Namee that the reading of the minutes of the meetings of September 22, 1945 and of November 3, 1945 be dispensed with and that they be approved as submitted, passed unanimously.

A. Recommendations for Degrees

Motion of Mr. Ross that the following candidates, as approved by the University faculty on February 1, 1946, and previously approved by the respective college faculties, be granted the indicated degrees and diplomas, passed unanimously.

COLLEGE OF ARTS AND SCIENCE

Bachelor of Arts

Jeanne Lillian Chartier
Kathleen Meeks Jensen
Kathleen Kinneberg

Gwendolyn Miller
Irene Dudley Wankier
Bonnie Aurelia Yater

Bachelor of Science

Charles Dean Duke

Morris Richard Jeppson

COLLEGE OF AGRICULTURE

Bachelor of Science in Agriculture

Jack Cliff

COLLEGE OF ENGINEERING

Bachelor of Science in Mechanical Engineering

Robert George Towle

Bachelor of Science in Mining Engineering

Warren Lee Parks

*Harry James Trollope

*May receive B. S. in Geological Engineering or in Mining Engineering, whichever he desires.

B. Recommendations on Personnel

- 1) That, effective February 1, 1946, the resignation of Miss Marilyn Bradley, Acting Assistant in Biology, be accepted. She is leaving in order to pursue graduate study at the University of Southern California.
- 2) That, effective February 1, 1946, the resignation of Miss Ethel Dixon (Mrs. Whitlatch), Instructor in Physical Education for women, be accepted. She has recently been married.
- 3) That, effective February 1, 1946, Mrs. Florence Alexander Gill be employed as Acting Instructor in Physical Education for women for 1 month at a salary of \$180, in the place of Mrs. Whitlatch, resigned.
- 4) That, effective upon her return to the University, about March 1, 1946, Miss Ruth Russell, Instructor in Physical Education for Women, be increased in salary from \$2300 to \$2600 per year. Miss Russell has been on leave of absence without pay since July 1943, for war service.
- 5) That, effective February 1, 1946, Mrs. Alene De Ruff, Loan Librarian, be granted a leave of absence, without pay, until July 1, 1946, in order that she may give full time to graduate study at the University of Nevada.
- 6) That, effective January 1, 1946, Mrs. Gertrude Freeman Carrick be appointed as General Library Assistant until July 1, 1946, at a salary of \$135 per month, in the place of Mrs. De Ruff, on leave.

- 7) That, effective November 1, 1945, Fred L. Humphrey, Assistant in the State Bureau of Mines, be granted a leave of absence, without pay, for the remainder of the academic year, in order that he may pursue graduate study at the University of California at Los Angeles.
- 8) That, effective December 18, 1945, Byron Hardie be employed as Assistant in the State Bureau of Mines at a salary of \$250 per month, on a month to month basis, in the place of Fred L. Humphrey, on leave.
- 9) That the leave of absence of Charles T. Duncan, Instructor in Journalism, be extended to September 1, 1946, and that he be given a grant-in-aid of \$500 for remainder of the academic year, 1945-46. Mr. Duncan has been on leave of absence, without pay, since August, 1942, for war service.
- 10) That the leave of absence of Lawton B. Kline, Assistant Professor of Foreign Languages, be extended without pay for the academic year 1946-47, in order that he may continue graduate study toward the completion of a Ph. D. degree. Mr. Kline is on leave of absence for the academic year 1945-46 on half pay.

The Board went into Executive Session and the President reported on the action of the committee appointed at the Board of Regents meeting on September 22, 1945, to consider the future program and status of Mr. Kline, as follows:

At a conference with Professor B. F. Chappelle, Dean Frederick Wood and President Moseley concerning the future program and status of Assistant Professor Lawton B. Kline, Dean Wood and Professor Chappelle stated that under the terms of the Regents' war measure rule, Mr. Kline is entitled to return to his position at the University. Furthermore, they do not feel that we are in a position to ask for his resignation in writing in consideration of the granting of an additional year's leave of absence on half pay unless Mr. Kline himself should agree to those terms. However, both Dean Wood and Professor Chappelle stated that it was understood by them and by Mr. Kline that if he did not receive his master's degree in Spanish as a result of this year's leave of absence, he would be asked to sever his connection with the University. Dean Wood and

Professor Chappelle agreed, in view of the Board's reluctance to grant an additional year's leave of absence on half pay, that Mr. Kline should be admonished to seek employment elsewhere, even if he does receive a master's degree in Spanish at the conclusion of this year's leave of absence, on the ground that he could not reasonably expect salary increases here in the future.

- 11) That, effective upon his return to the University on January 1, 1946, Harry E. Wheeler, Associate Professor of Geology, be increased in salary from \$2700 (not including salary from the Bureau of Mines) to \$3600 (including salary from Bureau of Mines), for the academic year of 9 months. Dr. Wheeler has been on leave of absence without pay since April, 1943, for war service.
- 12) That, effective upon his return to the University on January 23, 1946, Everett Harris, Associate Professor of Mechanical Engineering, be increased in salary from \$3000 to \$3600 per year. Dr. Harris has been on leave of absence, without pay, since January, 1943, for war service.
- 13) That, effective upon his return to the University on November 12, 1945, John Raymond Butterworth, Instructor in English, be increased in salary from \$2300 to \$2400 per year. Mr. Butterworth has been on leave of absence, without pay, since September, 1942, for war service.
- 14) That, effective upon his return to the University on February 1, 1946, Paul A. Harwood, Associate Professor of English, be increased in salary from \$2900 to \$3600 per year; in addition to his teaching work, he will be Counselor for War Veterans. Mr. Harwood has been on leave of absence, without pay, since January, 1942, for war service.
- 15) That, effective February 1, 1946, Eldon Wittwer, Professor and Head of Department of Agricultural Economics, be employed to teach not less than 5 credit hours per week at a salary of \$700 for the semester, provided there is sufficient student demand for such classes.
- 16) That, effective September 1, 1946, or later, if he is needed by the OPA, Eldon Wittwer, Professor and Head of the Department of Agricultural Economics, be returned to the University and that his salary be increased from

\$3600 to \$4200 per year. Dr. Wittwer is now on leave of absence, without pay, for service with the Office of Price Administration.

- 17) That, effective November 1, 1945, Joe M. McLeod, Inspector in the Department of Food and Drugs, be increased in salary from \$215 to \$250 per month, payable from Public Service Funds.
- 18) That, effective February 1, 1946, Miss Margaret M. Griffin, Assistant Director for Home Demonstration Work, Agricultural Extension Division, be increased in salary from \$3600 to \$3900 per year.
- 19) That, effective February 1, 1946, Mrs. V. E. Spencer be appointed as Assistant in English, to teach 6 credit hours per week, at a salary of \$400 for the semester.
- 20) That, effective February 1, 1946, Andrew Morby be appointed as Assistant in Foreign Languages, to teach 10 credit hours per week, at a salary of \$600 for the semester.
- 21) That, effective February 1, 1946, Lee Cobb be employed on a full-time basis as Laboratory Assistant and Inspector in the Petroleum Products Inspection Laboratory, at a salary of \$200 per month, payable from Public Service Funds.
- 22) That, effective January 14, 1946, Colonel Gilbert E. Parker be appointed as Professor of Military Science and Tactics, in the place of Lieutenant Colonel Field, who is being returned to retired status.

Motion of Mr. Sheerin that the above items, 1 to 22 inclusive be approved, passed unanimously.

C. Recommendations on Policy

- 1) That the action of the Faculty Publications Committee on December 6, 1945, in adopting rules and regulations for the governing of official publications of the University, be ratified.
- 2) That a fee of \$5 be paid to Dr. Ralph Irwin as an examiner's fee for the testing of each Veteran student. The University is receiving \$10 for each Veteran student tested, and the remaining \$5 will go to the University

for supplies, etc.

- 3) That 1/2 of the fee received from correspondence study be paid to the Instructor offering the course, the other 1/2 of the fee to be retained by the University to pay for postage, supplies, etc. For each hour of credit, a student in correspondence work pays the University \$5.
- 4) That the President be authorized to take steps to secure the services of a full time University Physician, after consulting members of the Medical Association individually.
- 5) That the University participate in the services and share in the expenses of a War Surplus Property Purchasing Officer, the amount to be pro-rated according to the purchases made for the University; and that the resolution and obligation contained therein be ratified and approved, the resolution to be submitted to the University after the Attorney General has approved it. Mr. A. M. Mackenzie was selected as the Surplus Property Purchasing Agent, and his salary fixed at \$350 per month, plus per diem allowance as fixed by law.
- 6) That pursuant to the recommendation of the Dean of Agriculture, the lease on the South Virginia Farm be renewed for one year at its present rental, with the understanding that the lease is not to be renewed again, and that at the expiration of the said lease in the Spring of 1947 the Farm is to be restored to the College of Agriculture to be used for the purposes of demonstration and instruction.
- 7) That Mr. Samuel B. Doten, Director of the Agricultural Experiment Station, who wrote an excellent history of the University of Nevada from the time of its founding to 1924, be requested to utilize the source material and additional notes which he may have in his possession to bring this history up to date.
- 8) That the honorary degree of LL. D. be granted to each of the following former students of the University of Nevada who have risen to high rank and have achieved distinction in the performance of duty in the armed service of the United States:

Admiral James Fife
Admiral Joseph Redman

General Oscar Griswold

Motion of Mr. Mc Namee that the above items, 1 to 8 inclusive be approved, passed unanimously.

President's Informal Report:

A. Enrollment - Final figures for semester ending January 31, 1946:

Men	261
Women	444
	705

Of the 261 men students, 77 are veterans:

Under the G. I. Bill	65
Under Vocational Rehabilitation	12

B. Housing - Final figures for semester ending January 31, 1946:

Women	Manzanita Hall	Artemisia Hall
	Students 76	Students 78
	Adults 7	Adults 2
	83	80

Men	Lincoln Hall
	Students 83
	Adults 1
	84

C. Gifts

- a) Mr. E. L. Cord, of the Circle L Ranch, Esmeralda County, presented to the University of Nevada for the College of Agriculture, "Spring Farm Columbus", a Holstein bull, the most valuable animal in the herd which he sold at public sale at Merced, California.
- b) The "Reno Business and Professional Women's Scholarship" was established by that organization in the amount of \$50 annually, to go to a student who is pursuing business or professional training at the University of Nevada.
- c) Mr. Raymond Smith of Reno, established a 4-year scholarship of \$4,000 in memory of his parents, Edison and Laura Smith; this money is to go to an orphan from the Nevada Orphans Home; an additional scholarship is to be

established each year at the discretion and upon the ability of the donor.

- d) The W. Atless Burpee Seed Company of Philadelphia, established an annual award of \$100 to be known as the "Burpee Award in Horticulture", and is to be given to a student of the Junior Class for research in the plant sciences.
- e) Mr. Donald R. Warren of Los Angeles gave \$5,000 for the making of a topographical map of the campus to facilitate planning for future construction of buildings and utilities at the University of Nevada.
- f) Mr. Donald R. Warren of Los Angeles sent a check in the amount of \$100 to be used as a Student Loan Fund.
- g) Mr. Otis A. Kittle of Reno, an alumnus, established a loan fund in the sum of \$1000 in memory of his wife, Marion Lyster Kittle, for the use of Junior and Senior students majoring in Geology, Mining or Metallurgy.
- h) Mr. Melvin Jepson of Reno gave \$60, which represents \$5 per month for one year, to establish a fund to be designated as the "Alumni Living Endowment Fund", and used for the construction and maintenance of a Student Union building. Mr. Jepson plans to continue his contribution at the rate of \$5 per month as long as he is able to do so.
- i) An alumnus of the University has donated anonymously the sum of \$340 to be added to the "Alumni Gift Fund" for the Student Union building.
- j) Mr. Irving S. Slomka, a Reno attorney, gave \$50 to the Student Union Building Fund in memory of his mother, Mathilde Slomka.
- k) Dean Cecil W. Creel, of the University of Nevada, donated \$100 to the Student Union Building Fund in memory of his son, Marshall, who was killed in action over Japan, while serving with the Naval Air Arm.
- l) Mr. Arthur E. Orvis of Reno has donated \$3,000 for a fund to be known as the "President's Discretionary Fund".
- m) Mr. F. S. Markham of Palm Springs, California, donated \$3000 to be used to make certain improvements in the

Mackay School of Mines building, for the housing and display of the collection of minerals known as "The O'Brien Collection".

- n) The Reno Community and War Chest has again allotted the University \$1000 for the purpose of paying part of the salary of the Campus YWCA Secretary.
- o) A friend of the University has anonymously donated \$20,000 for scholarships in the Mackay School of Mines, and has offered a \$100 bond to that student of the University who writes the best essay telling how the money can best be invested.

Mr. Mc Namee asked for the opinion of the Board as to accepting a gift of several acres of farm land in Southern Nevada; the prospective donors are willing to purchase an operating ranch and to present it to the University for the purpose of testing soils and other experimental projects. The Board expressed itself as willing to accept such a gift and President Moseley was instructed to look into the matter to see how we could best use such land and under what Department of the University it could best be placed.

The meeting recessed at 11:45 A.M. in order that the members of the Board might have luncheon at the University Dining Hall, and the Chairman called the meeting to order at 1:15 P.M.

D. Policy

1. Dean of Women. President Moseley asked for a discussion in regard to the Dean of Women position, saying that 3 courses were open, namely:
 - a) Appoint the present Acting Dean as Dean of Women.
 - b) Find someone locally to serve as Dean of Women.
 - c) Go out and look for someone to serve as Dean of Women.

President Moseley was instructed to use his best judgment in the matter and was given a free hand; the Board expressed itself as ready to stand behind him in whatever he does in this regard.

2. Alumni Secretary and Graduate Manager. Joe T. Mc Donnell, former Graduate Manager, will return to the University from war service, perhaps during the coming Summer. President Moseley envisions a combined ASUN

and Alumni office with Mr. Mc Donnell at the Head. The total salary expense for Mr. Mc Donnell and a full time Secretary would come to \$6000 per year, \$2000 each from the Associated Students, the Alumni Association and the University.

3. Dean of Men. Dr. Griffin is being relieved of a portion of his responsibilities with the return of Paul Harwood, who will be Counselor for War Veterans. This arrangement will give Dr. Griffin more time for his other duties, including those as Acting Dean of Men.
4. University Dining Hall. The present management of the University Dining Hall is unsatisfactory and President Moseley feels a woman in complete charge of both the kitchen and the dining room, to act as Dietitian, Purchaser and Manager would make it possible for the Dining Hall to run at a profit.
5. YWCA. The full time secretary, whose office is located in the Student Center, is working out very satisfactorily. A letter signed by the committee of students appointed by the YWCA as a Snack Bar Committee, was read, and requested the necessary equipment to start such a project in the Student Center. The Board authorized the Administration to go along with the YWCA organization in setting up a snack bar.
6. David Russell Fund. President Moseley is prepared to take whatever steps are necessary to get the fund into the hands of the Comptroller of the University.
7. Nevada's Star Grange. A letter under date of January 28, 1946, requests a deed to a portion of the South Virginia Farm for a fee of \$1, after which they would be able to proceed with a building for the Grange. It was the ruling of the Board that this could not be done.
8. Phi Beta Kappa. Dr. J. E. Church wants to try to get a chapter at the University of Nevada, and the President is encouraging him to do so.
9. Mortar Board. The Senior girls' leadership organization of the University of Nevada, "Caps and Scroll", is applying for a charter to the national association of "Mortar Board".
10. Classroom Building. A letter from the architect, Mr.

Parsons, was read giving a thumb nail sketch of the kind of a building which could be built with funds available. The University has been allotted \$6,500 from the Federal Works Agency for advanced planning.

Comptroller's Report and Recommendations:

Motion of Mr. Sheerin that claims as follows, approved by the Executive Committee since the last meeting, be approved, passed unanimously:

List No. 5, dated November 30, 1945, covering Regents Checks 56-93, 56-93A, 56-93B to 56-116, inclusive, for a total of \$109,563,81.

List No. 5, dated November 30, 1945, covering State Claims 56-72 to 56-88, inclusive, for a total of \$40,739.21.

List No. 6, dated December 21, 1945, covering Regents Checks 56-117 to 56-139, inclusive, for a total of \$74,177.00

List No. 6, dated December 21, 1945, covering State Claims 56-89 to 56-106, inclusive, for a total of \$38,903.00.

Motion of Mrs. Henningsen that claims presented herewith, as follows, be approved, passed unanimously:

List No. 7, dated January 31, 1946, covering Regents Checks 56-140, 45-140A to 56-165, inclusive, for a total of \$85,546.37.

List No. 7, dated January 31, 1946, covering State Claims 56-107 to 56-128, inclusive, for a total of \$49,571.92.

Wing Addition to Present Engineering Building. Under date of January 21, 1946, the Federal Works Agency advised that \$11,000 had been allocated to the Board of Regents for preparation of plans for a proposed wing addition to the Engineering building. Motion of Mr. Mc Namee that the Chairman of the Board sign the necessary papers, passed unanimously.

New Gymnasium. Only one bid received to date on the installation of material necessary to correct the acoustical conditions. It was the will of the Board that they await action until more bids have been received.

Quonset Huts. Request was made for authority to purchase 5 Quonset Huts, 24 x 60 feet, to be used as follows:

- 1 for Carpenter Shop
- 1 for Plumbing and Electric Shop
- 1 for Garage space
- 1 for Storage exclusively
- 1 for Farm Mechanics

Motion of Mr. Sirkegian that the Board authorize the expenditure of not to exceed \$12,500 to provide in the best and cheapest manner buildings to take care of the above needs, and that the Comptroller be directed to go to Fallon and to the Reno Army Ar Base to see what might be available for us, passed unanimously.

Goodfellow Request. Advice from the attorney for the Goodfellow Estate indicates that a check in the amount of \$50,000 will be forthcoming in a few days. Motion of Mrs. Henningsen that the Comptroller be authorized and directed to invest this sum in U. S. Government bonds, passed unanimously.

Veterans Tuition. The Attorney General has ruled informally that the University of Nevada cannot charge tuition to veterans who are residents of the State of Nevada. However, under the rulings of the G I Bill, the Attorney General advises that such a charge can be made if the University can show that the cost of education for veterans is more than the ordinary fees charged. The Comptroller was authorized to make charges against resident veterans in accordance with this rule.

Boxing Room. Motion of Mr. Sheerin that the matter of a room to be fixed up in the basement of the new Gymnasium for a Boxing Room be referred to the Committee on Buildings and Grounds, the Comptroller and the President, passed unanimously.

Hartman Bequest. Mrs. Edith Hartman, widow of Leon W. Hartman, by the terms of the Hartman Bequest, is to receive the income from this bequest during her lifetime. The securities comprising this bequest, aggregating \$10,000, were accepted at their market value at the time of their transfer to the University. Since then these securities have all advanced in value. The request of Mrs. Hartman that she be authorized to order the sale and re-investment of these securities, subject to the approval of the Regents, on condition that any profit on such sale or sales be added to the principal of the bequest was, on motion of Mr. Sirkegian, unanimously approved.

Fire Protection. Motion of Mr. Mc Namee that the recommendation that a study of fire protection should be made, and the necessary funds should be included in our next budget to the Legislature,

be referred to the Committee on Buildings and Grounds and the President of the University for final determination, passed unanimously.

Trailer Housing for Veterans. Preliminary arrangements have been made for the installation of 32 trailer units on the Chism property on West Second Street for the housing of married veterans. The Comptroller reported that the contract presented for the Regents' signature did not agree with verbal understanding with the F. P. H. A. Committee, and that these matters were to be settled by the F. P. H. A. attorney to determine how much the University would have to pay from its fund before the contract could be signed.

Oil Contract. Motion of Mr. Mc Namee that the Chairman of the Board be authorized and directed to sign the fuel oil contract for the year ending June 30, 1946, with the Associated Oil Company, passed unanimously.

Out-of-State Tuition. A letter from Paul Yparraguirre, Senior student at the University, was read, requesting he be excused from paying out-of-state tuition. Motion of Mr. Sirkegian that the Regents stand by their decision (see minutes of September 26, 1942) that they have no authority to excuse the out-of-state tuition of Mr. Paul Yparraguirre, passed unanimously.

Heating Plant. Payment of 50% of the amount due (\$3,500) for services to date and specifications contract was requested by the Heating Plant Engineer, Mr. S. S. Headman. Motion of Mr. Sirkegian that the Comptroller be authorized and directed to draw a check in the above amount, passed unanimously.

Mr. Headman came into the meeting and presented blueprints showing progress of work to date, which Mr. Sirkegian had inspected and approved. Specifications will be written and submitted to Dr. Gorman and Mr. Sirkegian for approval. 6 copies were ordered for University use. Motion of Mr. Sirkegian that the Comptroller be authorized to make application for the money for the completion of engineering plans to the Federal Works Authority, passed unanimously.

President Moseley read a letter from Director M. L. Wilson of the U. S. Agricultural Extension Division stating that the appointments which the Board of Regents had made at its meeting on November 3, 1945, showed an overlapping of duties.

Motion by Mr. Mc Namee that the following resolution be adopted, passed unanimously:

RESOLVED, that titles and duties of the following members of the Agricultural Extension Division staff be assigned as follows:

Thomas E. Buckman, Assistant Director for County Agent Work, Agricultural Extension Division

Paul L. Maloney, Assistant Director for Junior Extension work, Agricultural Extension Division

Margaret M. Griffin, Assistant Director for Home Demonstration Work, Agricultural Extension Division.

Dean Creel and the 3 Assistant Directors were called in and the above resolution read to them. Mr. Maloney and Miss Griffin accepted the assignment without qualification. Mr. Buckman accepted but wished to go on record as not thinking that the supervisory load is great enough in Nevada to warrant the setting up of the 3 supervisory projects.

Motion by Mr. Sirkegian that Dr. C. H. Gorman be appointed to represent the Board of Regents on the Board of Directors of the Nevada Art Gallery, passed unanimously.

The meeting adjourned at 6:50 P.M. with the understanding that the next meeting will be the regular June meeting, unless a special meeting is called by the Chairman.